

Funeral Church Hire Enquiry Form

Funeral For	
Contact Person	
Contacts Phone Number	
Contacts Email Address	

Date Required		Time	to
Church Facilities Required	<input type="checkbox"/> Church Hire incl Toilets		
	<input type="checkbox"/> Priest	<input type="checkbox"/> Organist	<input type="checkbox"/> Powerpoint
	<input type="checkbox"/> Order of Service Prepared & Printed		
Hall Facilities Required	<input type="checkbox"/> Hall Hire incl Toilets	<input type="checkbox"/> Kitchen	<input type="checkbox"/> Pergola
	<input type="checkbox"/> Tech (Microphones, projector, music, USB)		<input type="checkbox"/> Playground
Funeral Details	Number of Guests?		
	Will there be alcohol at the event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Further Information		

Office Use Only				
Hire Application	<input type="checkbox"/> Approved		<input type="checkbox"/> Denied	
	By			
Bond Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Amount \$.00	<input type="checkbox"/> Received
Cost of Hire	\$.00	<input type="checkbox"/> Invoiced	<input type="checkbox"/> Payment Received	
Insurance Cover	<input type="checkbox"/> Own		<input type="checkbox"/> Cover Note Provided	
	<input type="checkbox"/> Required		<input type="checkbox"/> Application Received	
	<input type="checkbox"/> Submitted to Diocese		<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Entered into Calendar <input type="checkbox"/>			Paperwork saved to file <input type="checkbox"/>	

Please email completed form to
hire@stfaiths-strathpine.org.au