



## Hall Hire Safety Orientation

Hirer: \_\_\_\_\_ Signature: \_\_\_\_\_

St Faith Rep: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

### Safety Information Covered:

- Location of Amenities
  - Location of First Aid Kit
  - Location of Fire Extinguishers/Fire Blanket
  - Location of Emergency Exits and assembly area
  - Emergency number 000
  - St Faith's contact number
  - Operation of required technology
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- Hirer to advise of any hazards encountered
  - Rules of Hire given